



THE HARNESS TRACK

Dear Potential Track Renter;

Attached please find an *Application and Permit for the Pinehurst Harness Track*, a *Release and Indemnity Agreement*, a list of *Responsibilities of Promoters/Event Managers*, and a list of *Harness Track Rules and Regulations*. Rental fees for facilities at the Pinehurst Harness Track are as follows:

Base Fees:

One Infield - without Show Rings	\$150	per day
One Infield – with Show Rings	\$250	per day
Two Infields – without Show Rings	\$300	per day
Two Infields – with Show Rings	\$350	per day
Special Event Use – One Infield	\$600	per day
Special Event Use – Two Infields	\$1,200	per day

Stall Rental Fees – Rates are per stall, per weekend, maximum of 3 nights

\$40 for less than 100 stalls

\$35 for 100 or more stalls

\$35 for Tack stall

\$15 for additional stall nights over 3 nights

Additional Fees (as applicable):

- \$10 per stall for Stall Cleanout Fee
- \$25 each per show Paddock Fee
- \$25 each per show Exhibitor/Vendor Fee
- \$25 each pile of manure not placed in receptacles provided
- \$35 per night Oversized Vehicles (RV) max of 7 days
- \$10 per stall Impact Fee for temporary stalls
- \$10 per horse per show Impact Fee for horse not using stall
- 10% of gate, if admission or parking fee charged (Non-Profits/VOP Sponsored Events exempt)

Clean Up Deposit

- \$150 per Grounds rental period
- \$ 50 per Show Office use

Reservations not confirmed until the completed *Application and Permit*, signed *Insurance Provisions* contract and signed *Hold Harmless* are returned with the clean up deposit and a reservation deposit equivalent to one days' use. All other fees are due within three (3) days after completion of the event. Clean up deposit, or a portion thereof, will be refunded based upon inspection by Village Staff. A Certificate of Insurance is required demonstrating the appropriate insurance coverage as specified in the *Insurance Provisions*. This Certificate shall name the Village of Pinehurst as additional insured and is required within seven (7) days of the scheduled event. Failure to provide the required information by the due dates may result in cancellation of reservations. A negative Coggins Test is required for all horses on property.

Refund policy requires at least a seven (7) day notice in order to insure a full refund. A \$50 administrative fee will be retained by the Village of Pinehurst for events cancelled with less than seven (7) days notice.

Completed applications and check payable to Village of Pinehurst may be returned to: **Pinehurst Harness Track, 395 Magnolia Road, Pinehurst, NC 28374.**

The Village of Pinehurst reserves the right to reject any application for events.

VILLAGE OF PINEHURST PARKS AND RECREATION DEPARTMENT

Harness Track Division

***Application and Permit for use of
The Pinehurst Harness Track Facility***

Directions: Complete and return appropriate deposit with the white *Application and Permit* copy and the *Release and Indemnity Agreement* to the Pinehurst Parks and Recreation Department, Harness Track, 395 Magnolia Road, Pinehurst, NC 28374. Reservations are on a first paid, first served basis and are not confirmed until receipt of completed application and deposit equivalent to one day's use and applicable Cleanup Deposit(s). ALL CHECKS PAYABLE TO: VILLAGE OF PINEHURST PARKS AND RECREATION DEPARTMENT.

½ Mile & 1 Mile Track Rental Information

(Check all that apply)

Special Event Use – One Infield

Special Event Use – Two Infields

½ Mile Track

½ Mile Track

Without Show Rings

With Show Rings

1 Mile Track

Full Day

Full Day

Full Day

Deposit Amount Due to Confirm Reservation: _____

Organization Name: _____

Email Address: _____

Telephone Number: _____

Address: _____

Name of Event: _____

Dates of Event: _____

Hours of Operation: _____

Estimated # of Stalls Needed: _____

Principle Officer's Name and Cell Phone: _____

Renter of ½ Mile and/or 1 Mile Track is responsible for all set up and clean up associated with the event.

Authorization – (Must Be Signed by Both Parties):

I, _____, hereby certify that I am a duly authorized representative of the applicant organization, and that the information supplied in this application is in all respects true and accurate. I further agree that the set up and clean up of the facility is my responsibility and that I will abide by all rules and regulations associated with the use of the Pinehurst Harness Track.

Date: _____

Signed: _____

(Authorized Representative)

Permission is hereby granted to the above named group to use the facilities aforementioned.

Date: _____

Signed: _____

(Authorized Representative - Village of Pinehurst)

Rec. # _____ Check # _____ Amount Paid _____

VILLAGE OF PINEHURST PARKS AND RECREATION DEPARTMENT

Harness Track Division

395 Magnolia Road Pinehurst, NC 28374

910-295-5255 or 800-644-TROT

Release and Indemnity Agreement for Facility Use

(Revised 4/18/18)

WHEREAS, the undersigned has requested the use of equipment and/or facilities owned or operated by the Village of Pinehurst, North Carolina, and do engage in activities for the exclusive benefit of the undersigned.

NOW, THEREFORE, In consideration of the mutual promises or other good and valuable consideration, the undersigned does hereby for himself/herself, his/her heirs, executor, employers, successors, of himself/herself or of his/her employees, administrators, and personal representatives, I/We/The (name of renter/event manager/organization /company official),

_____ understand and agree to the following:

The Village shall not be liable for acts of God, any damage to property or person by reason of the applicants use or occupancy of the Premises and the applicant agrees to save the Village harmless from and against all claims, suits, demands, actions, and the cost and expense thereof, including attorneys fees, arising out of any property damage, lost or stolen items or personal injury occurring as a result of applicant's use of the Premises. *The applicant further specifically agrees that it will procure and keep in full force at its expenses, Commercial Liability Insurance in an amount not less than \$1,000,000.00 per occurrence, which policy or policies of insurance shall show Village as an additional insured. Applicant will cause a certificate of insurance to be furnished to Village evidencing such coverage and said policy shall provide that said insurance may not be cancelled without written notice to Village at least thirty (30) days prior to any cancellation.

I/We/The (name of renter/event manager/organization /company official.)_____

_____ hereby declare that the terms of this Release and Indemnity Agreement have been fully read and understood by me, and freely and voluntarily entered into and accepted by me, and I hereby acknowledge that I have read and understand this agreement. This agreement shall be in full force and effect any time after the execution thereof.

Print Name

Signature

Date

Pinehurst Parks and Recreation Department
Harness Track Division
395 Magnolia Road
Pinehurst, NC 28374

VILLAGE OF PINEHURST PARKS AND RECREATION DEPARTMENT
Harness Track Division
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Responsibilities of Show Promoters / Event Managers

- ◆ Reservation of facility is **not** confirmed until completed *Application and Permit* and the signed *Release and Indemnity Agreement* contract is returned along with a \$150 clean up deposit is received by the Village of Pinehurst. Required information must be on file four (4) weeks prior to event.
- ◆ Certificate of Insurance is required seven (7) days in advance.
- ◆ For all horse related events, a negative Coggins test is required for each horse entering the grounds. A list of competitors and emergency phone numbers is also required at the start of the event. This information is to be given to the Track Superintendent.
- ◆ Show Promoters / Event Managers should contact Track Superintendent at 910-295-5255 four (4) weeks prior to the event to go over event parking, admission collection / check in (if necessary), projected space requirements (stalls needed, track area), and all other associated set up for a show. It is the Show Promoter / Event Manager's responsibility to set up area as desired.
- ◆ A permit must be acquired before setting up any tents larger than a 10x10. All fees will be waived for permit, but the permit must be obtained and inspections completed as required. All tents must be inspected prior to use by calling 910-295-2581.
- ◆ If Police assistance is needed for an event, it is the responsibility of the Show Promoter/Event Manager to contact the Chief of Police 910-295-3141 at least three (3) weeks in advance to make arrangements.
- ◆ Public access to the Track Restaurant and Tack Shop must always be maintained.
- ◆ The facility must be left clean and litter free.

Temporary off-site signs require a Temporary Sign Permit and are subject to review and approval by the Village Planner who can be reached at 910-295-2581. Temporary Sign Permits must be applied for through the Planning and Inspections Department at least four weeks in advance of event.



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VILLAGE OF PINEHURST PARKS AND RECREATION DEPARTMENT

Harness Track Division

395 Magnolia Road Pinehurst, NC 28374

910-295-5255 or 800-644-TROT

Rules and Regulations for

Shows Promoters and Show Participants

(To be distributed to all participants)

While enjoying the use of the Pinehurst Harness Track, please observe the following:

- ◆ All day trailer parking must be done in designated areas.
- ◆ Manure receptacles are for manure and bedding only. (No trash in manure boxes)
- ◆ Dumping manure on the ground either from stalls or horse trailers at any time is prohibited and punishable by a \$25 fine per pile.
- ◆ Please dispose of trash properly in cans provided.
- ◆ Please do not block any road or barn entrance with personal vehicles or trailers.
- ◆ **Driving vehicles on racetrack is prohibited at all times.**
- ◆ All pets must be on leash at all times.
- ◆ Smoking in stable areas is not permitted.
- ◆ Open fires are not permitted.
- ◆ No trailer parking allowed in stable area.
- ◆ Show Office must be cleaned properly prior to leaving to receive credit for cleanup deposit.

Your assistance in following the rules is expected and greatly appreciated!