



# Moore County Community Flea Market

Sponsored by the Village of Pinehurst Parks & Recreation Department

Saturday, August 25, 2018

Name/Company Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

List items to be sold. Please be specific so customers know what you will have (for use in advertising)

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Booth information: All booths are 10 ft. by 12 ft. There is a strict limit of two booths per person/organization.

Indoor booths will be designated by the tile lines on the floor and outdoor booths will be marked off. Tables and chairs available at an additional cost.

- |                                      | <u>Quantity</u> | <u>Total Costs</u> |
|--------------------------------------|-----------------|--------------------|
| • Indoor (\$55 each)                 | SOLD OUT        |                    |
| • Outdoor (\$35 each)                |                 |                    |
| • Tables (\$10 each—indoors only)    |                 |                    |
| • Chairs (1 complimentary, then \$5) |                 |                    |
| • TOTAL DUE:                         |                 |                    |

**All contracts & payments are due no later than July 20, 2018.**

Your past year's booth selection will be held until this date. If your payment and contract haven't been received by 7/20, the booth will be forfeited. No refunds for cancellation. On July 21, we will open registration to new participants.

Methods of payment: Cash, Check & CC# (made payable to Village of Pinehurst---NO Discover or AMEX)

Mail to: *Village of Pinehurst—Attn: Holly Neal—395 Magnolia Rd, Pinehurst, NC 28374*

**Please Read & Initial Each Paragraph on the Line Provided**

\_\_\_ **Date, Time, Location:** *Saturday, August 25 (8am-2pm)*, at the Fair Barn, 200 Beulah Hill Rd South, Pinehurst, NC. Doors open at 8am to the public and will close at 2pm. All booths must be set up prior to sale opening to the public. You will not be permitted to begin setup once Market has started. Clean up will commence at 2pm. The Fair Barn must be completely cleared out no later than 3pm.

\_\_\_ **Cancellations:** *No refunds given for cancellations.* If you were a previous vendor, cancellation forfeits first rights of refusal for next market.

\_\_\_ **In Case of Rain:** The Market will not be cancelled. Outdoor vendors may choose, at their own discretion, whether or not to participate. *NO credit/refunds due to weather.*

\_\_\_ **Set-up Time:** *Friday, August 24 9:00am-5:00pm and/or Saturday, August 25 5:30 am-7:45am.* Friday set up for indoor booths. Outdoor booth setup at your own risk—no patrol will be on hand. You are responsible for unloading your merchandise and setting up your own booth. If you have an indoor booth, you may pull up to the front door **ONLY** in the circle to unload. No vehicles will be allowed to unload next to the building outside or on the sides of the Fair Barn due to new locations of outdoor booths. Do not pull across other booths to unload.

\_\_\_ **Clean up:** You are responsible for cleaning up your area/booth when the sale is finished. No items may be left at the Fair Barn. If you are donating after the sale, the items must be removed from your booth and taken to the truck. Do not break down your booth until 2pm. A dumpster can be found around the side of the building, in the fenced area. *If trash is left within your booth area, there will be a \$50 fine.*

\_\_\_ **Parking:** All vehicles must be finished unloading no later than 7:45am. Blocking the flow of traffic will result in towing at your expense. *Vender parking will be clearly marked.*

\_\_\_ **NO:** nailing, stapling, taping items to any interior or exterior surface is strictly prohibited. The use of helium-filled balloons is not permitted inside or outside. *Violations will result in a \$50 fine and removal from future events.*

By signing this contract you are agreeing to participate in and abide by the rules set forth by the Village of Pinehurst and The Moore County Community Market.

*Your acceptance is not confirmed until you receive an email/call from the Fair Barn Coordinator.*

Vendor Name: \_\_\_\_\_ Date: \_\_\_\_\_

VOP Employee: \_\_\_\_\_ Date: \_\_\_\_\_



Office use only: Indoor/Outdoor Booth Number \_\_\_\_\_

Holly Neal, Fair Barn Coordinator: [hneal@vopnc.org](mailto:hneal@vopnc.org) 910-295-0166